

Curran-Gardner Townships Public Water District
3384 Hazlett Road | Springfield, Illinois | 62707-2522 | 217.546.3981
Tuesday, April 8, 2025 | 7:00 p.m. | Regular Board Meeting

Members: Chairman James Mitchell, Vice Chairman Mike Irwin (excused), Trustee Eric Oschwald, Trustee Bill Moss, Trustee Mark DiMarzio (excused), Trustee Jim Mayes, Trustee Wayne Benanti, Operations Manager Aaron Smith, Engineer Max Middendorf, Business Manager Cherril Graff, Treasurer Stacy Stremsterfer, and Secretary Jessica Ryg

Guests: Todd Folder

I. Call to Order: Chairman called the meeting to order at 7:03 p.m.

II. Pledge of Allegiance

III. Secretary (Ryg)

Trustee Oschwald made a motion to approve the Regular Board Meeting Minutes from March 11, 2025. Trustee Mayes second the motion. The motion carried.

IV. Guests/Visitors: none

V. Treasurer (Stremsterfer)

The CGTPWD Budget Report reflects 11 months or 92% of FY'25 activity. The Income and Expenses Report for April is as follows:

Income:

Month End District Water Income

April Report (March 12, 2205 – April 8, 2025): \$186,435.00
March Report (February 12, 2025 – March 11, 2025): \$150,758.00
February Report (January 15, 2025 – February 11, 2025): \$161,753.00
January Report (Dec. 11, 2024 – January 14, 2025): \$159,862.00

Note: Line 4071: Sangamon County Water Reclamation District's billing revenue is the net of total funds collected, and balance forwarded to SCWRD.

Fiscal YTD Water Income

April Report (March 12, 2205 – April 8, 2025): \$1,876,346.00
March Report (February 12, 2025 – March 11, 2025): \$1,684,679.00
February Report (January 15, 2025 – February 11, 2025): \$1,533,922.00
January Report (Dec. 11, 2024 – January 14, 2025): \$1,372,168.00

Month End District Income - Including Other Income

April Report (March 12, 2205 – April 8, 2025): \$255,876.00
March Report (February 12, 2025 – March 11, 2025): \$174,824.00
February Report (January 15, 2025 – February 11, 2025): \$186,181.00
January Report (Dec. 11, 2024 – January 14, 2025): \$177,740.00

Fiscal YTD for All Income

April Report (March 12, 2205 – April 8, 2025): \$2,305,112.00 = 104%
March Report (February 12, 2025 – March 11, 2025): \$2,043,514.00 = 102%
February Report (January 15, 2025 – February 11, 2025): \$1,868,690.00 = 103%
January Report (Dec. 11, 2024 – January 14, 2025): \$1,682,509.00 = 105%

Expenses:

Month End Operating Expenses

April Report (March 12, 2205 – April 8, 2025): \$143,681.00
March Report (February 12, 2025 – March 11, 2025): \$152,773.00
February Report (January 15, 2025 – February 11, 2025): \$144,951.00
January Report (Dec. 11, 2024 – January 14, 2025): \$199,460.00

Fiscal YTD Expenses of Operating Budget

April Report (March 12, 2205 – April 8, 2025): \$1,796,586.00 = 119%
March Report (February 12, 2025 – March 11, 2025): \$1,652,661.00 = 120%
February Report (January 15, 2025 – February 11, 2025): \$1,499,872.00 = 121%
January Report (Dec. 11, 2024 – January 14, 2025): \$1,284,410.00 = 117%

Net Operating Income (Loss)

The YTD FY25 Unaudited Net Operating Income

April Report (March 12, 2205 – April 8, 2025): \$508,526.00
March Report (February 12, 2025 – March 11, 2025): \$390,854.00
February Report (January 15, 2025 – February 11, 2025): \$368,818.00
January Report (Dec. 11, 2024 – January 14, 2025): \$398,099.00

Budgeted Debt Service & Short-Lived Assets (SLA): \$46,788.00 which transfers each month to Debt & Service accounts

Capital Expenses for the Period:

April Report (March 12, 2205 – April 8, 2025): \$10,025.00
March Report (February 12, 2025 – March 11, 2025): \$8,250.00
February Report (January 15, 2025 – February 11, 2025): \$40,503.00
January Report (Dec. 11, 2024 – January 14, 2025): \$0 (correct)

Net Income for the Period:

April Report (March 12, 2205 – April 8, 2025): \$55,382.00
March Report (February 12, 2025 – March 11, 2025): (32,987.00)
February Report (January 15, 2025 – February 11, 2025): (\$46,061.00)
January Report (Dec. 11, 2024 – January 14, 2025): \$68,508.00

Nick Montrey from Eck, Punke and Shafer begins the CGTPWD audit this month.

The BOS CD matured this month. The INB CD will mature on May 6th. Trustee Oschwald commented that if the treasurer decides to renew both CD's with INB or BOS to be sure that the bank pledges additional securities over the FDIC standard deposit coverage limit of \$250,000.

Trustee Oschwald made a motion to accept the *profit and loss report* pending audit. Trustee Moss second the motion. The motion carried.

Bills List of Vendors – Total Payments to Vendors:

April Report (March 12, 2205 – April 8, 2025): \$101,650.19
March Report ((February 12, 2025 – March 11, 2025): \$120,694.70
February Report (January 15, 2025 – February 11, 2025): \$185,860.34
January Report (Dec. 11, 2024 – January 14, 2025): \$165,946.89

Trustee Mayes inquired about the second camera proposal which was discussed during the March meeting. Chairman Mitchell suggested to add the second set of cameras into next year's budget. It was noted that the second set will be budgeted at approximately \$4,360.00.

Trustee Mayes made a motion to pay the bills. Trustee Oschwald second the motion. The motion carried.

VI. Operations Manager's Report (Aaron Smith)

Operation Manager's Water Report for February 14 – March 19, 2025

- Amount of water treated and sent to the distribution system: 11,949,000 (34-day billing cycle)
- Amount of water billed: 10,827,150 gallons
- Amount of water loss: 1,121,850 gallons (9.39%)
- Amount of water loss per minute: 22.9 gallons

DISCLAIMER: No water from CWLP, South Sangamon Water Commission or customer billings served by them had any bearing on the determinations made in this report.

The Pleasant Plains emergency interconnect was activated for two valves to be replaced in their treatment facility. A total of 1,571,000 gallons were used.

Lewis Wallbaum successfully passed the Class D Water Exam. He is currently in the process of becoming a licensed water operator. He will receive his certification upon completion of the IEPA's hands-on requirement.

CGTPWD operations staff have continued to replace meters.

Matt Hermes and Lewis Wallbaum attended a training session in Jacksonville related to locating underground utilities.

A service to a property owned by the Springfield airport was abandoned. It was located at the end of Winch Road.

A door opener was installed on the overhead garage door on the old water treatment plant building.

The Illinois Environmental Protection Agency's Consumer Confidence Report (CCR). A CCR summarizes information that water systems already collect. It includes basic information on the source(s) of water, the levels of any contaminants detected in the water, and compliance with other drinking water rules, as well as some brief educational material. The CGTPWD CCR was completed and sent to Illinois Rural Water for posting. Also, CGTPWD received CWLP's CCR and awaits South Sangamon Water Commission's CCR.

VII. Business Manager's Report (Cherril Graff)

An April CGTPWD newsletter is being drafted. It will include the CCR report and be accompanied by information regarding the sewer increase. Business Manager Graff asked the Board to contact her about any possible topics they would like to discuss.

A temporary office worker has been hired. Business Manager Graff and the team welcomed Chelsey Fisher to the office.

FOIA Request: One of the legal counsel representatives contacted CGTPWD regarding the minutes from January and February. The request was finalized.

VIII. District Engineer's Report

SRF 1 | Project #620-081

The IEPA construction permit was received and PEID approved. Funding nomination forms submitted to IEPA SRF (FY 2025 funding ranking).

SRF 2 | Project #620-082

The Water Tank Rehabilitations project is on the funding list. The IEPA construction permit renewed for SRF 2 tank rehabs. Funding nominations were resubmitted to IERPA for SRF.

SRF 3 | Project #620-083

The Curran Pressure Zone Improvements: Preliminary plans progressing. The funding nomination form was submitted to IEPA SRF.

Trustee Oschwald asked about funding for the above three projects along with funding approval and possible funding forgiveness. Engineer Middendorf explained the decision-making process involved with underwriting the 30-year loan.

Project 620-084; .001; .002

GIS Mapping; Boundary; Hydraulic Analysis: Reviewed deposition testimony and filed errata sheet. An errata sheet is filed to make corrections or clarifications to the deposition transcript. This sheet allows the deponent (the person being deposed) to address any errors or changes in their testimony that were not previously corrected during the deposition. The errata sheet is a separate document attached to the official deposition transcript and becomes part of the court record.

Project 620-086; -001; 002

Curran Watermain Loop Project. Met with Mayor Sam Lucky on April 11th to review water main alignment. The IEPA, IDOT and Railroad permits applications are being processed.

Project 620-087; -001; 002

Winch Lane Watermain Loop: The IEPA permit application was drafted. MECO is working with Sangamon County to permit crossing under the trail.

IX. Chair, Vice Chair and Committee Reports

- a.) Chair (Mitchell): Chairman explained that depositions took place at the Municipal Building East on March 24th and March 25th. Depositions serve as a crucial role in the discovery process. Those involved include Engineer Max Middendorf, Operations Manager Aaron Smith, Trustee Jim Mayes, Trustee Eric Oschwald, Class A Water Plant Operator Todd Folder, Vice Chair Mike Irwin and Chairman Jim Mitchell.
- b.) Vice Chair (Irwin): excused
- c.) Finance (Oschwald/DiMarzio): The audit is supposed to start on June 16th. There was a Committee of the Whole meeting this evening to work on next year's budget. There is another budget meeting scheduled for Tuesday, May 13, 2025, at 6:00 p.m. to complete the budget
- d.) Planning (Mitchell/Moss): no report.
- e.) Personnel (Mitchell/Moss): It was reported that an interim employee started at the district who will be doing data entry.
- f.) Systems Oversight (Irwin/Benanti): no report.
- g.) Policy and Procedures (Irwin/Benanti): no report.

h.) Ordinance Committee (Mayes/Oschwald): no report.

X. New Business

a. Budget Amendment #4

Trustee Oschwald made a motion to table Budget Amendment 4. Trustee Mayes second the motion. The motion carried.

(7:40 p.m.)

b. Ordinance Codification

Trustee Oschwald made a motion to table ordinance codification. Trustee Mayes second the motion. The motion carried.

c. High Service Pump Bids and Award

Operations Manager Smith received two bids for the high service pump which includes the motor, pump and pumping bowls. This bid did not include installation. He unsealed the two envelopes during the meeting.

The first bid was Hydro-Kenetics. They are an equipment supplier located at 741 Manchester Ave, St. Louis, MO 63110 and www.hydrokinetics.com. Their bid was unsealed at \$39,789.00

The second bid was from Flowsystems a Pumpman Company. They specialize in onsite maintenance, repair and replacement of pumps, motors controls, valves, water wells, and other components in water and wastewater. They are located at 905 Cherry Ln, Troy, IL 62294 and www.pumpman.com. Their bid was unsealed at \$35,639.60.

Flowsystems met the bidding qualifications. They were awarded this bid.

The anticipated lifespan of the pump was inquired by Trustee Oschwald. According to Engineer Middendorf, the USDA anticipates that it will have a useful life of seven to ten years.

Trustee Oschwald made a motion to accept the Flowsystems - Pumpman bid of \$35,639.60, using the Short Lived Asset account. Trustee Moss second the motion. The motion carried.

d. Pleasant Plains Intergovernmental Agreement

The Pleasant Plains Intergovernmental Agreement was the subject of discussion. The matter will be addressed in the upcoming month.

XI. Guests - none

XII. Executive Session - none

XIII. Return to Open Meeting – none

XIV. Adjournment A motion was made by Trustee Oschwald to adjourn. It was second by Trustee Mayes. The board adjourned at [8:26 p.m.](#)